



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, April 28, 2014**

Present:

Mayor Blomberg

Trustee Feldman

Trustee McDonough

Trustee McAllister

~~Village Treasurer Curtis~~

Village Manager Burke

~~Finance Director Peterson~~

Community & Economic Development

Director McNellis

Trustee Brandt

Trustee Grujanac

Trustee Servi

Village Clerk Mastandrea

Village Attorney Simon

Chief of Police Kinsey

Interim Director of Public Works Woodbury

ROLL CALL

Mayor Blomberg called the meeting to order at 7:12 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of April 14, 2014 Committee of the Whole Meeting Minutes.

The minutes of the April 14, 2014 Committee of the Whole Meeting were approved as submitted.

3.5 Parks and Recreation

3.51 Consideration and Discussion of an Eagle Scout Project to Remove the Volleyball Court at Whytegate Park (Ben Brandt)

Mayor Blomberg made the recommendation to move Item 3.51 up on the agenda for presentation and discussion. The consensus of the Board was to move Item 3.51.

Interim Director of Public Works Woodbury provided a summary of Eagle Scout Ben Brandt's project to remove the volleyball court at Whytegate Park and turn it into a perennial garden to fulfill the requirements for an Eagle Scout Project.

Eagle Scout candidate Ben Brandt provided a presentation regarding his proposed Eagle Scout project involving Whytegate Park volleyball court. The proposal is to remove the volleyball court and put in a perennial garden. Eagle Scout candidate Ben Brandt reviewed different design concepts and noted design aspects he recommends and requested this matter be referred to the Park Board.

Trustee Feldman asked who would be involved with the planting of the perennial garden. Eagle Scout candidate Ben Brandt noted Troop 78 would do the planting with the help of Public Works Staff. Trustee McAllister asked about insurance protection. Interim Director of Public Works Woodbury noted he has worked on several Scout projects and believed this would be covered under Village insurance. Mayor Blomberg asked about the noted \$3,000 that would be put towards the project from the Eagle Scouts. Eagle Scout candidate Ben Brandt stated the funds being donated for the project consist of money he raised from wreath sales; however, there may be the need for additional funds from the Village's Park Development fund.

Trustee McDonough noted he preferred the circular community garden concept with benches presented. Several other Trustees liked the community garden as well but would like the Park Board to provide input into the recommendation as well.

It was the consensus of the Board to refer this to the Park Board.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and Discussion of a request for fee waiver, per Section 5-3-2(A) of the Lincolnshire Village Code, for building renovation work, for the Riverside Foundation, located at 14588 Half Day Road (Riverside Foundation)

Community & Economic Development Director McNellis provided a summary of the request to waive fees for renovation work for the Riverside Foundation.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.12 Consideration and Discussion of a request for fee waiver, per Section 5-3-2(A) of the Lincolnshire Village Code, for building

renovation work, for the Vernon Area Public Library District, located at 300 Olde Half Day Road (Vernon Area Public Library District)

Community & Economic Development Director McNellis provided a summary of the request to waive fees for renovation work for the Vernon Area Public Library District.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.13 Consideration and Discussion of a request for a Village Summer Newsletter insert promoting the 2014 Lincolnshire Art Festival (Amdur Productions)

Community & Economic Development Director McNellis provided a summary of the request by Amdur Productions to have an insert in the summer newsletter promoting the Lincolnshire Art Festival.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.14 Consideration and Discussion of a Referral Amending the Lincolnshire Retail Center (Village Green) PUD Ordinance to Permit Installation of a New Monument Ground Sign (Egg Harbor Café Management Company)

Community & Economic Development Director McNellis provided a summary of the request for a new monument ground sign at Egg Harbor Café.

Mayor Blomberg asked if this request had been presented and approved by the Board previously. Community & Economic Development Director McNellis stated new panels for the multi-tenant sign had been previously approved but not installed and this is the first time a request for a monument sign in this location has been brought before the Board.

Art Solis with Northshore Sign, representing Egg Harbor Café, provided a brief presentation regarding the Egg Harbor Café sign request.

Trustee Brandt stated her opinion was the proposed sign was too large and was not in favor of the color. Community & Economic Development Director McNellis stated the dimensions conform to

other approved ground signs in this area. Trustee McDonough asked if Egg Harbor Café would be willing to change the background color to a green. Mr. Solis noted he was not opposed to changing the background color to green.

Village Attorney Simon asked if the sign would be illuminated. Mr. Solis noted the sign was illuminated but would be turned off once Egg Harbor Café closed each day.

Trustee Feldman stated her opinion; she was not in favor of the sign and expressed concern for pedestrian and bicyclist safety noting heavy bike traffic in the area should be considered.

Trustee Brandt stated she did not oppose referring the item to the Architectural Review Board as long as it was noted the Board preferred the background color be green and to compare the dimensions with two-tenant signs previously used for Flatlanders along Olde Half Day Road. Board feedback also requested the Architectural Review Board review the stone for the proposed sign.

A brief discussion followed regarding access to Egg Harbor Café, evergreen tree coverage at this location, and the possible use of a sign at the easternmost entrance to the Village Green.

It was the consensus of the Board to refer this to the Architectural Review Board.

3.2 Finance and Administration

3.3 Public Works

3.31 Consideration and Discussion of a Proposed Professional Services Contract with Wunderlich-Malex Environmental for the Installation of a Backup Pump Control System for the Westside Reservoir in an Amount not to Exceed \$32,785. (Village of Lincolnshire)

Interim Director of Public Works Woodbury provided a summary of the proposed backup pump control system for the Westside Reservoir.

Trustee Servi asked if software would be provided to control this system from Staff computers. Interim Director of Public Works Woodbury confirmed Staff would have access to the software to control the pump.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.32 Consideration and Discussion of Bids for the Rehabilitation of a Two Ton Truck (Vehicle #251) (Village of Lincolnshire)

Interim Director of Public Works Woodbury provided a summary of the bids for the rehabilitation of a two ton truck. Staff requests rejecting the bid from Auto Truck due to the bid not meeting the specifications and awarding the bid to Bonnell Industries for an amount not to exceed \$26,937.

Trustee Grujanac asked about the price of the contract as compared to the budget. Interim Director of Public Works Woodbury noted this was Phase I of a two-phase project and the remaining expenses to fully outfit the truck would be incurred after the rehabilitation work is completed.

Mayor Blomberg asked about steel ratings in the specifications. Village Manager Burke noted staff would report back to the Mayor regarding the ratings.

There was a consensus of the Board to place this item on the Regular Agenda for consideration at the next Regular Village Board Meeting.

3.4 Public Safety

3.5 Parks and Recreation

~~3.51 Consideration and Discussion of an Eagle Scout Project to Remove the Volleyball Court at Whytegate Park (Ben Brandt)~~

Moved up and discussed earlier on the Agenda

3.6 Judiciary and Personnel

5.0 UNFINISHED BUSINESS

6.0 NEW BUSINESS

Trustee Brandt noted she attended the Arbor Day Celebration on April 25, 2014 and wanted to thank Interim Director of Public Works Woodbury, General Maintenance – Open Space employee Chris Fisher and Public Works Staff for a successful event. Trustee Brandt recommended making the celebration a bigger event in the future and involving all schools in the Village.

Trustee Brandt noted the Village is partnering with SWALCO on a shoe reuse/recycle event going through Wednesday, April 30, 2014. Trustee Brandt noted Ben Brandt will be reporting back regarding contributions in hope for having this be an annual event. Trustee Brandt recommended the Board consider putting up a bin for used clothing.

Interim Director of Public Works Woodbury noted Ben Brandt's professionalism handling the projects he has worked on with the Village.

Trustee Brandt noted, in planning the Fourth of July meeting the committee were unable to secure some of the rides for more than a day due to contracts not being signed in time. Trustee Brandt recommended advancing money necessary to place a deposit to sign a three-year contract to secure the most popular rides for future Fourth of July events. All Trustees were in favor of Trustee Brandt's recommendation for securing a three-year contract.

7.0 EXECUTIVE SESSION

Trustee Grujanac moved and Trustee McDonough seconded the motion to go into Executive Session for the purpose of discussing Personnel and Land Acquisition. The roll call vote was as follows: AYES: Trustees Brandt, Feldman, McAllister, McDonough Servi and Grujanac. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried and the Board went into Executive Session at 8:10 p.m. and came out of Executive Session at 8:40 p.m.

8.0 ADJOURNMENT

Trustee McDonough moved and Trustee McAllister seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 8:41 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk